



READING BLUE COAT

FEES IN ADVANCE SCHEME

Terms & Conditions

Objective

Reading Blue Coat School's (**School**) Fees in Advance Scheme (the **Scheme**) enables parents to pay school fees up front by making a lump sum payment in advance, in return for which the parents receive a discount on the cost of their child's education.

Basis of the Scheme

As part of the Scheme, an agreed portion of the lump sum payment made by the parents to the School will be applied against each term's fees for an agreed number of terms. The total value of the amount applied each term will be discounted at an agreed rate in order to calculate the total lump sum to be paid by the parents to the School, with such a calculation carried out prior to parents joining the Scheme. Parents can only join the Scheme after the offer of a place for the child at the School has been accepted. Please note that making a lump sum payment does **not** fix the school fees.

In order to join the Scheme, these supplemental terms and conditions must be signed by the parents who are already signatories to the main parent contract, and the individual paying the lump sum payment, if different (e.g., grandparents or any other relative).

The School will maintain its direct contractual relationship with the parents under the main parent contract (the terms of which will remain fully in force and effective as between the School and the parents as holders of parental responsibility) and these terms and conditions will form part of that relationship.

Terms & Conditions

- 1) **The FIA Terms and Conditions.** These terms and conditions (the **FIA Terms and Conditions**) are supplemental to the School's standard terms and conditions that the parents agreed when accepting a place for the child concerned (the **Parent Contract**). As between the parents and the School (but excluding the payer, if different, because the payer is not a party to the Parent Contract), the FIA Terms and Conditions form part of the Parent Contract and, therefore, the contractual relationship between the parents and the School. The terms and conditions of the Parent Contract shall continue to bind the parents in full.
- 2) **The Payer.** Where the payer is not a parent of the child, they will be required to agree to these FIA Terms and Conditions by signing below. References in these FIA Terms and Conditions to "parents" shall be interpreted as including the payer, as applicable and as the context requires.

- 3) **The status of the lump sum payment.** All payments made in accordance with the Scheme form part of the general funds of the School and may be used for such purposes as the School may from time-to-time determine. Subject to clause 13 below, lump sums paid to the School into the Scheme are **non-refundable** and the parents cannot leave the Scheme except in the circumstances set out as in Clause 13.
- 4) **What happens if the School becomes insolvent etc.** If the School becomes unable to pay its debts, by reason of insolvency or otherwise, the parents will be unsecured creditors of the School and the amount of any lump sum payment paid to the School under the Scheme might not be returned to the parents.
- 5) **Money laundering and source of funds.** The parents agree to provide the School with such information as the School may request and agree that the School may carry out checks that the School considers necessary or appropriate, including through third-parties, so that the School is able, to its satisfaction, to verify the identity of the parents and the source of funds being paid into the Scheme.
- 6) **The parents must make additional termly payments to the School for any amounts due to the School.** The parents (or those responsible for the fees and supplemental charges under the Parent Contract, if different) must pay to the School the difference between the amount applied under this Scheme per term and the total amount due in respect of the child each term. Differences will arise where, for example, there have been increases in fees, supplemental charges, where fees are different between year groups and other extras and/or expenses due under the Parent Contract. For example, if there is a change which results in VAT being payable on school fees and such change applies to any of the terms covered under the Scheme, payment of an amount equal to any such difference shall be made in accordance with the terms of the Parent Contract.
- 7) **The number of years, terms and amount to be covered by the Scheme.** The Scheme may be used to provide advanced payments towards fees for a set number of terms during the child's potential time at the School, from a minimum of three (3) terms up to a maximum of twenty-one (21) terms. The minimum amount accepted by way of payment into the Scheme is an amount calculated as three full terms of School fees at the termly fee rate in place at that time. Unless agreed with the Bursar in advance, the maximum advance lump sum payment accepted is of an amount equal to that calculated to cover the termly tuition fee for the total duration of the child's education at the School at the time of entering the Scheme.
- 8) **How the lump sum is calculated.** In return for an advance lump sum payment, the School will make a specified payment to the fee account of the relevant child of an agreed amount for an agreed number of terms. In order to calculate the amount of the total advance lump sum payment, the School and the parents will agree in advance the amount that will be credited against each term's fees, and the set number of terms intended to be covered by the arrangement (the **Fee Credit**). The School will apply the discount rate set out in the **Standard Table** at the end of these FIA Terms and Conditions to the amount of the Fee Credit. This calculation will generate the amount of the advance lump sum payment payable by the parents.

- 9) **The quotation and what it illustrates.** The Standard Table illustrates the commuted (discounted) cost to the parents of providing the equivalent of £1,000 per term for a child for up to a maximum of 21 terms as at January 2024. This is the Standard Table currently in force. The cost of providing other equal fee payments per term of amounts over £1,000 and the resulting commutation can be calculated from this Standard Table. The School does not offer the facility to vary the termly fee payments.
- 10) **The discount rate.** The commutation rate currently used in the current Standard Table is 1.5% per annum. The Standard Table and commutation rate will be reviewed by the School on a periodic basis. Parents should confirm the applicable commutation rate and Standard Table currently in force immediately before making any single lump sum payment. The commutation rate is subject to change at the School's sole discretion. Once parents have joined the Scheme and full payment of the relevant lump sum amount is received by the School in freely available, cleared funds, the commutation rate at the time of such payment will apply for the duration of the arrangement secured by that payment. For the avoidance of doubt, the School will only accept payment of the advance lump sum in Pounds Sterling.
- 11) **Confirmation of participation in the Scheme.** Following receipt by the School of a lump sum payment in freely available, cleared funds, and a signed copy of these FIA Terms and Conditions, the School will confirm in writing to the parent the amount of the lump sum payment received, the number of terms intended to be covered by the arrangement, the applicable commutation rate, and the amount to be credited against each term's fees. In order to participate in the Scheme, the School must in all cases receive payment of the advance lump sum payment and a signed copy of these FIA Terms and Conditions before the beginning of the first term to be covered by the lump sum payment.
- 12) **Eligibility.** The School only accepts applications to join the Scheme from parents in respect of those children for whom a registration fee and deposit have been received by the School and an offer of a place accepted. Please note that notwithstanding Clause 11 above, participation in the Scheme does not in itself guarantee a child a place in the School, nor does it in any way alter the terms of, or requirements for, entry to the School or entitle the child to preferential treatment.
- 13) **What happens if the child leaves the School early?** Subject to the terms of the Parent Contract (including in particular those terms relating to the withdrawal of a child on notice) and Clause 15 of the FIA Terms and Conditions below, if a child leaves the School for any reason prior to the commencement of the last term covered by the Scheme or does not take up their place at the School, an amount equal to the unapplied proportion of the lump sum payment made under the Scheme will be refunded (less any amounts owed to the School at the time of the refund, including any fees payable to the School in lieu of notice) to the parents. If necessary, the Standard Table used to calculate the applicable commutation rate when the parents joined the Scheme shall be used to calculate the amount of any such unused proportion.
- 14) **Refunds to third parties.** Subject only to Clause 15 below, the School will not pay any refund or sum of money owed to the parents under the Scheme to a third-party. The parents agree to reimburse the School for the amount of any taxes (if any) the School is required to pay as a result of refunding any unused portion of the advance lump sum payment.

- 15) **Transfer between siblings.** Upon no less than one (1) term's prior written notice and subject to the School's prior approval, the parents may request that an unused portion of the advance lump sum payment be transferred between children who are siblings at the School. Where the parent and the payer of the advance lump sum payment are different, both must agree to the transfer in writing.
- 16) **Queries.** Queries or requests for information regarding the Scheme should be addressed to the Bursar (bursar@rbc.org.uk) or the Finance Bursar (finance@rbc.org.uk) at the School.
- 17) **Changes to these FIA Terms and Conditions.** In the event of any change to the School's charitable status, or to any legal or taxation arrangements which have or could reasonably be expected to have an impact on the School's running of the Scheme, or for any other substantive reason, the School reserves the right to make changes to these FIA Terms and Conditions or the general arrangements of the Scheme with a minimum notice period of one (1) term to the parents.
- 18) **VAT.** For the avoidance of doubt, in the event that a change to VAT legislation imposes a VAT charge on school fees, and this change applies to any payments made into the Scheme, the parents will be responsible to pay any VAT that is due on the payments they have made into the Scheme.
- 19) **Governing Law.** These FIA Terms and Conditions are governed by English Law and either the parents or the School must bring legal proceedings in respect of these FIA Terms and Conditions in the English Courts.

Standard Table

Fees in Advance scheme

Cost of providing the equivalent of £1,000 of fees per term for the number of terms funded at a Commutation Rate of 1.5 % p.a.

Number of Terms to be funded	Amount of fees covered	Total Amount Payable by the parents (lump sum)	Commutation (discount)
21	£21,000	£19,987.42	£1,012.58
20	£20,000	£19,082.36	£917.64
19	£19,000	£18,172.77	£827.23
18	£18,000	£17,258.63	£741.37
17	£17,000	£16,339.93	£660.07
16	£16,000	£15,416.62	£583.38
15	£15,000	£14,488.71	£511.29
14	£14,000	£13,556.15	£443.85
13	£13,000	£12,618.93	£381.07
12	£12,000	£11,677.03	£322.97
11	£11,000	£10,730.41	£269.59
10	£10,000	£9,779.06	£220.94
9	£9,000	£8,822.96	£177.04
8	£8,000	£7,862.07	£137.93
7	£7,000	£6,896.38	£103.62
6	£6,000	£5,925.87	£74.13
5	£5,000	£4,950.50	£49.50
4	£4,000	£3,970.25	£29.75
3	£3,000	£2,985.10	£14.90
2	£2,000	£1,995.02	£4.98
1	£1,000	£1,000.00	£0.00

Examples:

To provide for fees of £7,095* per term for 21 terms, the amount payable would be £19,987.42 (from the standard table above for 21 terms) divided by £1,000 and then multiplied by £7,095 which would equate to £141,810.74.

To provide for fees of £7,095* per term for 3 terms, the amount payable would be £2,985.10 (from the standard table above for 3 terms) divided by £1,000 and then multiplied by £7,095 which would equate to £21,179.28.

*Based on 2024/25 fees which will be updated annually.

Subject to the Terms and Conditions of Fees in Advance Scheme.



READING BLUE COAT

Fees in Advance Scheme – Application Form and Agreement

Name of Child

Who is *currently in Year

*entered for admission in

I/ we agree to the conditions set out in the FIA Terms & Conditions of 1 June 2024.

I / we confirm that we have instructed my / our bank to make a direct transfer for £..... to Reading Blue Coat School bank account on the basis of the current Standard Table annexed to pay:

£ per term from[term and date] for (No. of terms)

	Signature of Parent (required whoever makes the payment)	Signature of Parent (required whoever makes the payment)
Signed by:		
Print Name		
Date:		
Relationship to child		
	<input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.	<input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.
Address		

Signature of person making payment (Payer)

(required if different from Parents)

Relationship to child:

Date:

Permanent Address:

Should you require further advice or information please contact:

The Bursar or Finance Bursar, Reading Blue Coat School, Holme Park, Sonning-on-Thames, Berkshire RG4 6SU or email finance@rbc.org.uk